

We welcome you and your child to our Preschool Program at Lexington Avenue Baptist Church. This program is designed to give your child the best possible beginning to his/her individual educational process in a safe, secure and Christian atmosphere. Through the use of developmentally appropriate practices, we will foster your child's development in the following areas: cognitive, emotional, social and physical.

We believe each child is a unique gift to us, and we desire to lay a strong foundation for your child's future in each of these areas.

Our goals are to enable each child to:

- Grow in trust, independence and initiative
- Develop a positive image of self
- Develop a curiosity for the world and an enthusiasm for learning
- Explore the world around him/her
- Enjoy creative expression through music, art and other activities
- Learn how to get along with others by taking turns, expressing feelings appropriately, and treating others kindly
- Refine and develop both large and fine motor skills
- Adjust to a school routine and find that learning is exciting.

Thank you for entrusting your child to us. It is both a responsibility and a privilege to be a part of your child's earliest formal educational experience. We know that parents are the most important educators of their children, and as we enter this partnership with you, we will strive for excellence in all we do.

Lexington Avenue Baptist Church Preschool does not discriminate.

PROGRAM INFORMATION

Lexington Avenue Baptist Church Preschool is a non-profit program organized by the church to meet the needs of early childhood education in our community. The Preschool is licensed by the Commonwealth of Kentucky and operates under a standing committee of Lexington Avenue Baptist Church.

Hours of Operation 9:00 a.m.— 12:00 p.m.

3-year-old's 2 days Tuesday/Thursday
3-year-old's 3 days Monday/Wednesday/Friday
4-year-old's 5 days Monday-Friday
5-year-old's 5 days Monday-Friday

Tuition	Monthly	Yearly
3-year-olds	\$130.00	\$1,040
4-year-olds	\$180.00	\$1,440
4-year olds	\$220.00	\$1,760
5-year-olds	\$220.00	\$1,760

Morning Glory	Monday-Friday	7:30-9:00
Lunch Bunch	Monday-Thur.	12:00-2:30

Tuition is due and payable on the first Friday of each month. Our tuition payments are based on a total year divided into eight monthly payments (September-April). In order for us to close our financial books by the end of school, we ask that all payments be made by April 4. A Coupon Booklet will be issued to parents for tuition payments. Coupons must be completely filled out and attached to the check to ensure proper posting.

ENROLLMENT PROCEDURE

Children are accepted into classes on the basis of their age on August 1. Our child to teacher ratio for each class is:

3's	9-1
4's	10-1
5's	10-1

TRANSPORTATION

The parking lot should be entered through the Third Street entrance. As you exit the lower parking lot turn left into the drive through. Traffic is one way down the drive toward Lexington Avenue. Your child must be let out and picked up at the side door. Children should not arrive at preschool before 7:30 a.m. for Morning Glory or 8:40 am for Preschool.

A teacher will greet the children at the door from 8:40 -9:00 a.m. If your child is late please park and walk your child to the preschool. Otherwise for the safety of your child please drive through and let a teacher assist your child from the car.

During dismissal, the teachers will have the children assembled in the hall so that you will not need to leave your car. We ask you to place a numbered sign on your car's rearview mirror so that we may recognize your car during dismissal. To ensure the safety of the children and speed this process, please drive through to pick up your child at the end of the day. **Please do not walk to the door.**

State licensing regulations require that we have a list of people who are approved to pick up your child. Please send a written note if your child's normal transportation arrangements change for the day. If an unexpected need arises during the day for someone else to pick up your child, you may call 859-319-0422. All adults picking up your child should have your car tag or a photo ID to identify themselves.

LIBRARY

We will use the services of the Public Library twice a month. Our 4 and 5 year olds will walk to the Library, weather permitting. For our 3 year olds the librarian, Mrs. Libby McWhorter will be coming to the preschool.

LICENSING

Lexington Avenue Baptist Church Preschool is licensed by the Cabinet for Health Services, Commonwealth of Kentucky. It meets all the state and county fire and health requirements.

All classroom teachers in the Lexington Avenue Baptist Church Preschool program are certified in CPR, First Aid and the use of a AED.

NUTRITIOUS SNACKS

The children will have a nutritious mid-morning snack each day. If your child has a food allergy please inform the staff in writing so that we will be aware of this when requesting snacks. **LABC is a nut free school.**

Snack time is a learning and sharing experience. We ask that you send your child's favorite nutritious snack to his/her class once a month. We will be sending more information and a schedule at orientation. We also celebrate birthdays and holidays. You are welcome to provide a special treat for your child's birthday and sign up for a special party during the year.

CLOTHING SUGGESTIONS

Children are most comfortable in machine-washable clothing that does not restrict movement. They like clothing with fasteners that they can manipulate themselves. Our program emphasizes active participation. **For the safety of your child, all students should wear tennis shoes to school each day.**

Please provide a Ziploc bag with a change of clothes for your child. Make sure it and all clothing is labeled with you child's name.

ILLNESS AND MEDICATION

Your child's health is of major importance to us. A child who is ill is not functioning at his/her optimum level and may be contagious to other children. For the benefit of your child, it is best to keep him/her home for one day after he has had a fever. Please notify our staff if your child has been exposed to a communicable disease. Parents of all children who have been exposed will be notified so that they may consult with their physician.

Due to the short duration of our program, we will not be able to administer medications to your child. Please administer prior to leaving home if your child is currently taking some type of medication.

We are required by the Commonwealth of Kentucky to have immunization certificates on file for each child enrolled in our program. Please secure this form from your doctor or the health department and return it to us at the beginning of the school year.

TOYS

We ask that children not bring personal toys to school, but we do welcome good books, music, and nature items that can be shared. Please label items with your child's name.

DISCIPLINE

We practice a positive proactive discipline policy at LABC. We teach clear expectations and practice rules and procedures to insure a safe and secure environment.

Discipline will be constructive in nature including methods of diversion, separation of child from the situation, praise for appropriate behavior or time out as appropriate for the age of the child.

CURRICULUM INFORMATION

Our program lays the foundation for a positive learning experience throughout your child's life. Our curriculum provides ongoing thematic units throughout the year. They provide opportunities to explore and discover new things about the world. They are designed to progress as your child's skills develop.

Academic skills are incorporated into each theme. We also include activities with letters and numbers each day.

We welcome your participation in our program and encourage you to allow your child to share with his/her friends at Preschool. Children are encouraged to bring books, pictures, CDs/tapes, and other materials related to the units as they are being covered.

August/September

Wild West

October

Fire Safety and Fall

November

Thanksgiving and Animals Preparing for winter

December

Christmas and Winter

January

Winter and Animals in Cold Climates

February

Healthy Bodies

March

Rainforest

April

Oceans and Spring

May

Butterflies and other insects

DAILY PRESCHOOL SCHEDULE

The morning schedule includes a balance of vigorous and quiet play, indoor and outdoor activities, small and whole group as well as individual experiences. Teachers are flexible and sensitive to the children's ages and needs in planning activities.

The following is a copy of the daily schedule for the four year old classes. The three year olds and the five year olds follow a similar schedule with some variations as determined by the age and need of the children.

9:00-9:30	Morning activities and Music
9:30-10:30	Small Group Time
10:30-11:00	Art and Center Time
11:00-11:15	Snack
11:15-11:45	Playground
11:45-11:55	Story Time
11:55-12:00	Dismissal

Note: The children will play outdoors except in the case of inclement weather. Please send appropriate outerwear labeled with the child's name every day.

THE PRESCHOOL STAFF

Our teachers are required to participate in 15 hours of Professional Development in order to be aware of the ever-changing needs of today's families and of new ideas and theories concerning preschool children.

PAT STEWART, DIRECTOR pat@lexingtonavenue.org 859-319-0422

Pat is beginning her 11th year as director of the preschool. She has 34 years of Kindergarten experience in public education. She holds a degree in Elementary Education, a Masters in Early Childhood Education and Administration. She is married, the mother of two children and the grandmother of five.

BECKY SHIELDS bjshields@bellsouth.net 859-236-4205

Becky is beginning her 20th year at LABC Preschool. She has a Bachelor degree from the University of Kentucky in Art. She is married and the mother of three children. She is teaching the Five-Year-Old Program.

ANGELA JONES abcjones@roadrunner.com 859-319-7622

Angela teaches the five and four year old programs. She has a degree from the University of Kentucky and has worked in the Kids Morning Out program, and also as an Instructional Assistant in the Boyle County Schools. She is married and the mother of three.

KAREN DAMPIER abcgreenroom@gmail.com 859-326-1369

Karen joins the LABC staff after serving as a substitute for the preschool for two years. She attended the University of Kentucky and has worked in the Kids Morning Out program. She is married and the mother of 2 children that both attended LABC Preschool.

ROSALIND CAMPBELL wdrmc77roadrunner.com 859-583-5986

Rosalind teaches our Three and Four-Year-Old Programs. She is retired after teaching special education, first and second grades. She holds degrees in Elementary Education, Special Education and Instructional Leadership.

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SARAH BROWN **smbrown.0525@gmail.com** **859-699-3329**
Sara teaches our 5 day a week 4 year old program. She is a graduate of the University of Kentucky, with a Bachelor of Arts in Education. She works with the children's ministry at her church and also owns her own business. She is the mother of twin girls.

AMBER WHITE **amberdcain@gmail.com** **859-268-6262**
Amber teaches our three and four year old program. She is a graduate of UK with a degree in Psychology. She is the mother for 3 girls who all attend LABC preschool.

LABC Preschool Committee

Kitty Marston

Mary Elizabeth Godbey

Sallie Donaldson

Margaret Powell

Kathy East

Kathy White

Pat Stewart, Director